



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES**

Meeting Date: April 27, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ PRESENT
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ PRESENT
ANGELA LOCKETT ESQ, MEMBER ~ PRESENT
MARIANETTA L. BARBER, CLERK ~ RAVEN K. HALL - PROXY

MINUTES

APPROVAL OF MEETING MINUTES

April 20, 2022

– Adopted & Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CLAIMS

Ratification of Claims Paid on February 23, 2022 & March 21, 2022

○ 110-1 – GENERAL FUND \$275,988.78

TOTAL CLAIMS PAID \$275,988.78

Ratification of Claims Paid on April 26, 2022

○ 110-1 – GENERAL FUND \$746.66

TOTAL CLAIMS PAID \$746.66

Approval of Claims to be Paid on April 22, 2022

○ 110-1 – GENERAL FUND \$229,487.87
○ 220-1 – MOTOR VEHICLE H \$112,986.04
○ 220-2 – LOCAL ROADS & S \$6,999.48
○ 220-4 – PARK DEPARTMENT \$1,080.11
○ 222-1 – PARK ATHLETICS \$690.21
○ 221-2 – HEALTH/HUMAN SE \$2,025.84
○ 222-5 – VEHICLE AUCTION \$16,752.37
○ 222-6 – COMMUNITY DEVELOPMENT \$21,226.98

○ 230-3 – HUMAN RELATIONS	\$151.49	
○ 241-6 – HEALTHY FAM 2010	\$113.99	
○ 241-8 – BIO-TERRORISM	\$1,100.00	
○ 243-5 – ESG-SHELTERS	\$27,490.28	
○ 245-5 – SOLID WASTE REC	\$121.00	
○ 246-9 – HIV PREVENTION	\$8,499.52	
○ 248-2 – SAFE & THRIVING	\$775.00	
○ 248-9 – COVID-19 HEALTH	\$6,144.85	
○ 249-3 – INFANT MORTALITY	\$1,560.00	
○ 250-4 – MEDIA FUND	\$1,414.22	
○ 331-9 – FIRE CAP EQUIP	\$342.00	
○ 444-5 – CONSOLIDATED AREA	\$13,508.74	
○ 444-7 – LAKEFRONT	\$2,875.00	
SPECIAL REVENUE		\$225,857.12
○ 220-9 – CEDIT	\$16,395.26	
○ 221-5 – AMBULANCE NON-R	\$76,965.41	
○ 224-0 – PUBLIC SAFETY INCOME TAX	\$15,497.68	
○ 243-0 – FORECLOSURE GNT	\$110.00	
○ 660-7 – MARQUETTE PARK	\$2,718.87	
○ 880-1 – FIRE PENSION FUND	\$2,056.38	
○ 880-2 – POLICE PENSION	\$1,500.00	
TOTAL CLAIMS TO BE PAID		\$570,588.59

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Approval of Amended ESG-CV2 Subrecipient Agreement – The Continuum of Care of NW Indiana (Rapid Re-Housing). Approval requested for the amended sub-recipient agreement between the City of Gary Community Development Department and the Continuum of Care of NW Indiana.

ESG-CV2 funds in the amount of \$269,235 were originally awarded for rapid re-housing to the CoC. Additional funds are now needed under this program. This amendment increases funding to a new allocation amount of \$332,897.12.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of Amended ESG-CV2 Subrecipient Agreement – The Continuum of Care of NW Indiana (Homelessness Prevention). Approval requested for the amended sub-recipient agreement between the City of Gary Community Development Department and the Continuum of Care of NW Indiana.

ESG-CV2 funds in the amount of \$628,215 were originally awarded for homelessness prevention to the CoC. HUD has since recaptured funding under this program and the

Continuum's allocation must be reduced. This amendment reduces funding to a new allocation amount of \$312,109.88.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Award of CDBG Emergency Rehabilitation Bid – 1068 Harrison Blvd. On April 13, 2022 a bid was received for CDBG EMG rehabilitation work on the above referenced property. Please be advised that Quality & Trust was the sole contractor that bid on this property. Accordingly, it is recommended that this contractor be awarded the bid for the CDBG EMG rehabilitation work at the indicated property and price:

Quality & Trust	1068 Harrison Blvd.	\$7,954.00
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– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of CDBG Emergency Rehabilitation Contract – 1068 Harrison Blvd. Quality & Trust was the sole contractor that bid on this property. Accordingly, we are requesting Board approval of this contract as indicated below:

Quality & Trust	1068 Harrison Blvd.	\$7,954.00
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– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of CDBG Agreement – Drug Free Gary Coalition. Community Development Block Grant (CDBG) Subrecipient Agreement funding the following program at the indicated amount:

- | | |
|-----------------------------|----------|
| 1. Drug Free Gary Coalition | \$40,000 |
|-----------------------------|----------|

CDBG funding will provide for the implementation of the Continuum of Care Network Program. The Network is designed to reduce the negative effects on the homeless population and community at large.

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Request for Driveway Permit – Booras Builders LLC – 1111 Vigo Street. Booras Builders LLC has requested a driveway permit at the subject location. The contractor will be installing a new driveway for a single family home. We have reviewed the enclosed application and have no objections.

Recommendation is contingent upon:

1. The fee shall be \$74 per the City's Schedule of Fees ordinance

2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

*Motion withdrawn after Board discussion re: Booras Builders initiated by Member Lockett. A constituent contacted the law department to proffer a complaint that Booras Builders did work in the 6000 block of Birch Pl. City Engineer Shilling discussed that he would follow up to ensure the complaint was abated. *

- Vote to withdraw previous motion.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

- Vote to postpone item to the next meeting (May 4, 2022).

– Deferred

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request for Install Planters – Ambassador Academy – 809 W Ridge Road. Ambassador Academy has requested to install raised planter boxes along their frontage at the subject location. There are 3 planters proposed, each being 6.0’ long by 2.0’ wide by 2.5’ tall. I met with the Academy and marked out the allowable locations.

Recommendation is contingent upon:

1. Minimum INDOT clear zone of 1.5’ from the back of curb is kept.
2. Minimum ADA clearance of 5.0’ behind the planters is kept
3. Maintenance of the planters is the full responsibility of the Academy. The City reserves the right to remove dispose of the planters if the Academy does not maintain them.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request for Permit to Install Communications Cable – Comcast – Pirtano Construction – 3300 Massachusetts Street. Comcast has requested a permit to install communication cable at the subject location. No closures are anticipated. The traffic control method has been reviewed and is acceptable. The work is expected to take place April 25th & 26th.

Recommendation is contingent upon:

1. The fee shall be \$1,000 per ordinance and has already been received.
2. All attached City of Gary Street Cut & Right-of-Way Permit Requirements shall be followed.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Agreement with K&S Tire Recycling, Inc. to pick up tires for recycling for the City of Gary. The term of the Contract is from April 8, 2022 and shall last for 36 months. There is no upper limit to the Contract, but the Contractor will be called on an as needed basis at the rates currently offered in the agreement. They are the lowest cost tire recycling service in the area.

*Board President McCain stated he is pleased that the department is going forward with being proactive with a solution to responsibly dispose of tires. Board Clerk Hall noted that the agreement was necessary to keep the rate of \$1,400 per pick up for 36 months. *

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Mechanical Concepts to provide HVAC maintenance services for several City of Gary properties. The term of the Contract is from May 1, 2022 until December 31, 2022. Contract shall be paid an amount not to exceed \$20,650.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Midwestern Electric to perform traffic light maintenance and repair. The term of the Contract is from April 1, 2022 until December 31, 2022. Contract shall be paid an amount not to exceed \$30,000.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY AND ENVIRONMENTAL AFFAIRS

Ratification of Contract with Celeste Kopperl to provide professional services to the Office of Sustainability and Environmental Affairs. The term of the Contract is from March 14, 2022 until February 13, 2023. The amount of the Contract shall not exceed \$12,000.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Ratification Contract Addendum with Gasvoda & Associates, Inc. to increase the amount of their prior Contract by an amount less than 20 percent. The increase is to cover the cost of an increase in the cost of items and materials necessary to complete the Contract. The amount of the Contract shall increase to \$14,896 from \$14,786. The other terms of the Contract shall remain the same.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

***CORRESPONDENCE FROM THE LAW DEPARTMENT**

Sculpture Installation and Display Agreement between the City of Gary, the Miller Public Art Committee and Alex Mendez, Public Artist. The Miller Public Arts Committee will temporarily display the sculpture, To Bee or Not to Be at 552-556 S. Lake Street between the dates of June 6, 2022 and June 6, 2024. As this agreement has no financial obligations from the city, no QC12 or QC40 is required or attached.

*Board President McCain expressed his pleasure with the Arts Committee bringing art pieces into the City. *

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ President McCain announced that applications for the Summer Youth Employment Program are available on gary.gov. Alliance Steel has joined with the City of Gary to offer employment as well.

APPROVED and ADOPTED on May 4, 2022.



Trent A. McCain, President



Arlene D. Colvin, Vice President



Angela Lockett, Member